SUBMISSION OF

INTERNAL QUALITY ASSESSMENT REPORT

2015-16

OF

GHANTESWAR DEGREE COLLEGE

GHANTESWAR

BHADRAK, ODISHA

Affiliated to

FAKIR MOHAN UNIVESITY

VYASA VIHAR, BALASORE, ODISHA

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note*: The AQAR period would be the Academic year. For example, July 1, 2012 to June 30, 2013*)

Part - A

AQAR for the year (*for example 2013-14)*

2015-16

1. Details of the Institution

   1.1 Name of the institution

   GHANTESWAR DEGREE COLLEGE

   1.2 Address Line 1

   GHANTESWAR

   Address Line 2

   GHANTESWAR

   City/Town

   BHADRAK

   State

   ODISHA

   Pin Code

   756129

   Institution e-mail address

   bijaykumar.gtsr@gmail.com

   Contact Nos.

   9938194005

   Name of the Head of the Institution

   BIJAY KUMAR DAS

   Tel. No. with STD Code:

   Mobile:

   9938194005

   Name of the IQAC Co-coordinator

   MRUTYUNJAY PANIGRAHI

   Mobile:

   9438320310

   IQAC e-mail Address:

   bijaykumar.gtsr@gmail.com

1.3   1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

| ORCOGN26994 |

1.4 NAAC Executive Committee No. & Date:
  (*For Example EC/32/A&A/! 43 dated 3-5-2004.*
  This EC no. is available in the right corner-bottom
  Of your institution's Accreditation Certificate)

1.5 Website address:

| www.ghanteswardegreecollege.org.in |

We-link of the AQAR:

| **www.ghanteswardegreecollege.org.in/ AQAR-2015-16** |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-12.doc

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1st Cycle	B	2.21	2008	5Yrs
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/Y | **2014-15** |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11*)

  i. AQAR_____ (DD/MM/YYYY)

  ii. AQAR___ 2014-15_____ (DD/MM/YYYY)

  iii. AQAR____2015-16_____ (DD/MM/YYYY)

  iv. AQAR____2016-17_____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State | Y | Central | | Deemed | | Private | |

  Affiliated College   Yes | Y | No | |

  Constituent College | | | N |

  Autonomous college of UGC | | | N |

Regulatory Agency approved Institution   Yes ☐   No ☐

(Eg. AICTE, BCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

Urban ☐   Rural [√]   T☐

Financial   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12 [√]

Grant-in-aid + Self Financing ☐   Totally Self-Financing ☐

1.10 Type of Faculty/Programme

Arts [√]   Science ☐   Commerc ☐   Law ☐   Pei (phys Edu) ☐

TEI (Edu) ☐   Engineerir ☐   Health Science ☐   Management ☐

Other (Specify) ☐

1.11 Name of the Affiliating University (*for the College*)

FAKIR MOHAN UNIVERSITY
VYSAVIHAR BALASORE ,ODISHA

1.12 Special status conferred by Central/State Government—
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by state/Central Govt. /Universi   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG Programmes   No   Any other (Specify   No

UGC-COP Programmes   Yes

2. **IQAC Composition and Activities**

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of alumni   05

2.6 No. of any other stakeholder and   00

   Community representatives

2.7 No. of Employers/Industrialists   00

2.8 No. of other External experts   01

2.9 Total No. of members   15

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No   07   Faculty   07

   Non-Teaching Staff Students   02   Alumni   03   Others   02

2.12 Has IQAC received any funding from UGC during the year   √   Yes   No

   If yes, mention the amount   3,00,000 /.-

2.13 Seminars and Conference (only quality related)

(i) No. of seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.   15   International   Nil   National   03   State   02   Institution Level   10

(ii) Themes   Contextual relating to different Departments

2.14 Significant activities and contributions made by IQAC

To build up interdisciplinary linking for sharing knowledge by the students and faculty members, monitoring of teaching learning process, encouragement of innovative process and preparation of AQAR.

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Involvement of the faculty members in research project for development in teaching and learning process. 2. Organization of interdisciplinary seminar/workshop to make teaching and learning process more effective. 3. Involvement of the students and faculty members in innovative practices. 4. Organization of National and state level seminars/conference. 5. Enhancement of skill oriented programme through NSS/NCC/YRC &rrc. 6. Develop facilities in library. 7. Steps will be taken to bring administrative reform with computerization.	Some members of the staff have submitted proposal for financial assistance from UGC to carry on MRPs. Different department have conducted seminars and symposiums, Library has been automated to meet the needs of the faculty and students. Some departments have submitted proposal to hold national level seminars and financial assistance for the same to UGC. Automation of Cash Section, Establishment Section has been completed. Blood awareness programme have been conducted.

Attach the Academic Calendar of the year as Annexure

2.16 Where the AQAR was placed in statutory body   Yes ☐   No ☐

Management ☐   Syndicate ☐   any other body ☐

Provide the details of the action taken

The AQAR has been presented in the Academic Council for reatification and implementation.

Part - B

Criterion-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD				
PG				
UG	01	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			

Interdisciplinary	Nil			
innovative	Nil			

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open option
        (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	
Annual	√

1.3 Feedback from stakeholders*Alumni ☐   Parents ☐ Employers ☐ Students ☑
     (On all aspects)
        Mode of feedback: Online ☐   Manual ☑ Co-operating schools (for PEI) ☐
Please provide an analysis of the feedback in the Annexure

1.4Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

> It is under the jurisdiction of the concerned University.

1.5 Any new Department/Center introduced during the year. If yes, give details.

No

Criterion-II

2.Teaching, Learning and Evaluation

1.3 Total No. of

Permanent faculty

Total	Asst.Professors	Associate Professors Readers	Professors	Others
15		15		

1.4 No. of permanent faculty with Ph.D.

0

1.5 No. of faculty Position

Recruited (R) and Vacant (V)

During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of guest and Visiting faculty and Temporary faculty

01		Nil		01

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	10
Presented papers	Nil	Nil	10
Resource Persons	Nil	Nil	03

2.6 Innovative process adopted by the institution in Teaching and Learning:

Career counseling, coaching classes for entry into services and Remedial coaching classes for weaker student are adopted by the institution under UGC financial assistance. Other than these programme half yearly test, class room question and answer has been adopted by the institution for teaching and learning process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the

Institution (for example: Open Book Examination,

Examination evolution reforms are made by the concerned university.

Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development as

Member of Board of Study/Faculty/Curriculum
Development workshop.

2.10 Average percentage of attendance of students

90%

2.11 Cource/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of Students Appeared	Division				
		Distinction %	I %	II %	G %	Pass %
+3 Arts	145	25	15	36	40	29

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Teaching and learning process is monitored by the IQAC more over academic comnuitte including principal himself always monitor the teaching of the teachers throughout the year. Discussion with the students and parents are being done guarterly for skill development of the students.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC-Faculty Improvement Programme	Nil
HRD proframmes	Nil
Orientation programme	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institution	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant position	Number of Permanent Positions filed During the year	Number of position field temporarily
Administrative staff	09	00	00	Nil
Technical Staff	01	00	00	00

Criterion – III

3. **Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Departmental and Interdisciplinary seminar was assigned to encourage the faculty and students to prepare and present research papers. The faculty was encouraged to prepare MRPs and avail financial assistance from UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	03	03	Nil
Outlay in Rs. Lakha	505000.00			

3.4 Details on research publications

	International	National	Others
Peer review Journals	Nil		
Non-Peer Review Journals			
e-Journals			
Conference proceeding			

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor projects	03	UGC	505000	
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (*Other than compulsory the University)*	Nil			
Any other(specify)	Nil			
Total	0			

3.7 No. of books published   i) With ISBN No [   ] Chapters in Edited Books [   ]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [Nil]   CAS [Nil]   DST-FIST [Nil]

DPE [Nil]   DBT Scheme/funds [Nil]

3.9 For colleges   Autonomy [Nil]   CPE [Nil]   DBT Star Scheme [Nil]

INSPIRE [Nil]   CE [Nil]   Any Other (specify) [Nil]

3.10 Revenue generated through consultancy [Nil]

3.11 No.of conference

Organized by the Institution

Level	International	National	State	University	College
Number		03	02		10
Sponsoring agencies	UGC				

3.12 No of faculty served as experts,chairpersons [0]

3.13 No. of collaborations   International [Nil]   National [03] Any other [ ]

3.14 No. of linkages created during this year [Nil]

3.15 No. Total budget for research for current year in lakhs :

From funding agency [UGC]   From Management of [Nil]
University/College

[103000]

Total

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17   No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
Nil	Nil			00		

3.18 No. of faculty from the Institution [Nil]

Who are Ph. D. Guides

and students registered under them [Nil]

3.19 No. of Ph.D. awarded by faculty from Institution [00]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other [Nil]

3.21 No. of stude[Nil] ticipa[Nil] NSS events: [Nil]

University level [Nil]   State level [02]

National level [ ]   International [Nil]
level

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]

National level [ ]   International [ ]
level

3.23 No. of awards won in NSS:

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.24 No. of awards won in NCC:

University level [Nil]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [Nil]

NCC [ ]   NSS [05]   Any other [Nil]

3.26 Major activities during the year in the sphere of extension activities Institutional Social Responsibility.

♦ Blood donation camp to collect blood from doners to save precious lives.
♦ Active Citizenship awareness programme to aware the sense and responsibilities among youth.
♦ NSS programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9Acers		College & MP and MLA LAD	Acers
Class rooms	22		College & MP and MLA LAD	26
Laboratories				
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Generator-01 Computer -30 Inverter –05 Projector- 1	UGC	
Value of the equipment purchased during the year (Rs. In Lakhs)		50,00,000.00	UGC	300000.00
Others				

4.2   Computerization of administration and library

Administrative sections and library has been fully computerized

4.3   Library services: 2012-13   2013-14
       2013-14

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4000		900	200	4900	
Reference Books	8000		800		8800	
e-Books						
Journals	594		184		780	
e-Journals						
Digital Database						
CD & Video						
Other (Specify)						

4.4   Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Offic-e	Depart-ments	Others
Existing	26	24	24			02	02	
Added	04	01	01					
Total	30	25	25		01	02	02	

4.5   Computer, Internet access, training to teachers and students and any other
       programme for technology up gradation (Network, e-Governance etc.)

Training to stakeholders' on internet browsing is going on.

4.6   Amount spent on maintenance in lakhs :   70000

       i) ICT

       ii) Campus Infrastructure and facilities   50000

       iii) Equipments   60000

       iv) Others   170000

                        Total: 300000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about student support services

> 1. Improvement for students ability and personality by organizing different extension activities through NCC, NSS,YRC and Red Ribbon Club.
> 2. Increase of facilities in library and reading room.
> 3. Provision for portable water in the campus.
> 4. Health care facility in collaboration with local Hosplital.

5.2 Efforts made by the institution for tracking the progression

> 1. Feedback from students are collected regularly.
> 2. Regular evaluation of process of the students through monthly test.
> 3. Conduct of educational trips arranged by different departments.

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
690			

(b) No. of students outside the | Nil | state

(c) No. of international | Nil | students

Men

No	%
	45

Woman

No	%
	55

	Last Year 2014-15					**This Year 2015-16**					
General	SC	ST	OBC	Physically challenged		General	SC	ST	OBC	Physically challenged	Total
310	41	0	339	Nil		300	51	0	339	0	690

Demand ratio- 1:3   Dropout %-11%

5.4   Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries | Information not available |

5.5   No. of students qualified in these examinations: information not available

NET [　　]   SET/SLET [　　] GATE [　　]   CAT [　　]

IAS/IPS [　　]   State PSC [　　]   UPSC [　　]   Other [　　]

5.6   Details of student counseling and guidance

The department of commerce has arranged counseling programmes by inviting experts from different organization for awareness of the students in respect of their career after competition of study.

Detailed information not available

No. of students benefitted

5.7   Details of campus placement

On Campus		Off Campus	
Number of Organizations Visited	Number of students Participated	Number of Students Placed	Number Of Students Placed
Nil	NA	NA	

5.8   Details of gender Sensitization Programmes

1. To maintain gender harmony through Women's Harassment Cell

5.9   Students Activities

5.9.1 No. of students participated in sports, games and other events

[0]   [nil]   [　　]

State/ University level | 0 | National level | 0 |
International level

No. of students participated in cultural events

State/ University level | nil | National level | Nil | International level | nil |

5.9.2 No of medals / awards won by students in Sports, Game and other events

Sports: State/ University level | 0 | National level | | International level | |

Cultural: State/ University level | 0 | National level | | International level | |

5.10 Scholarship and Financial Support

Financial support from institution	Number of students	Amount
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/National reconitions	Nil	nil

5.11 Students organized / initiatives

Fairs : State/ University level | Nil | National level | nil | International level | Nil |

Exhibition: State/ University level | Nil | National level | Nil |
International level | Nil |

5.12 No. of social initiatives undertaken by the students | 03 |

5.13 Major grievances of students (if any) redressed: Not reported during the corresponding year.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> 1. To import quality teaching and learning to under privileged.
> 2. To support the students for their personality development.
> 3. To involve the stakeholders in nation building
> 4. To provide opportunity to students to develop leadership quality.

6.2 Does the Institution has management Information System

No

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The task of curriculum development is decided by the Govt. and Concerned University. The institution implements the policy decision of the concerned authorized.

6.3.2 Teaching and Learning

The members of the teaching staff were encouraged to participate in Refresher and Orientation programme conducted by different Academic Staff College.

6.3.3 Examination and Evaluation

Monthly tests are conducted and performance of the students are evaluated. The students are informed about their deficiency and steps are taken to clear of the same.

6.3.4 Research and Development

The faculty members are encouraged to carry on research project to enroll for Ph.D to attend international, national and state level seminar and to present research papers in these seminars.

6.3.5 Library, ICT and physical infrastructure/ instrumentation

> The library has been automated. New and recent publications of reference books has been purchased. Efforts are being made to sought assistance from short and UGC for extension of existing infrastructure.

6.3.6 Human Resource Management

Yes

IQAC is trying its level best to provide every possible means to stakeholders of this institution for development of human resources.

6.3.7 Faculty and Staff recruitment:-

The management is taking step to recruit faculty and other staff members where ever it is necessary to make the mechanism more effective for providing best teaching opportunity to the students.

6.3.8 Industry Interaction/Collaboration:-

Efforts are being made to invite local industrialists for interaction with the students and to create awareness among the students for placement in various sectors after end of their study.

6.3.9 Admission of students

Admission to students was done by the Dept. of Higher in govt. of Odisha:- Through e-admission system.

6.4 Welfare schemes for

1. Teaching: Teachers welfare fund is there to provide financial assistance to the staff in their exigency.

2. Non-Teaching: Staff welfare fund do

3. Students: Free studentship and financial assistance from SSG are provided to the students.

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done Yes   No   Nil

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	Yes/NO	**Agency**	**Yes/No**	**Authority**
Academic	Yes	By Competent	Yes	By academic
Administrative	Yes	Authority, State Govt. of Odisha		council and the Principal & Administrative Bursar

6.8 Does the University/Autonomous College results within 30 days:-

  For UGC programmes Yes   No

6.9   What efforts are made by the University/ Autonomous College for Examination Reforms?

> Board of studies of the University takes care of the task

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent college?

> Autonomy always decided by the Govt. Odisha.
> University has not yet been taken any step to promote auto my in the affiliated colleges.

6.11
Activities and support from the Alumni Association

> The Alumni Association very often visit the college to monitor the different activities

6.12   Activities and support from the parent- Teacher Association

> The parent and teacher association concept is an essential organ to link the performance of the students. The college regularly inform the parents about the academic performance of their or children.

6.13 Development programme for support staff

> The institution insists its support staff to the Govt. sponsored training programmes. Required numbers of computers are provided

6.14 Initiatives taken by the institution to make the campus eco-friendly.

> The NSS and YRC units of the college involve themselves for planation of tree in the college and sanitization of the college campus to make it eco-friendly.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution, Give details.

Decisions were taken to organize parents-Teachers meeting to ventilate the deficiencies of the pupits steps are being taken to collect feedback from the student to bridge the gap between the students and teachers,

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:-

The faculty members are informed to maintain plan and progress register regularly. The students are informed to attend the call regularly and attend the monthly tests. The HODs are advised to organize departmental seminars and workshops in their respective department. The academic council pf the college is instructed to obtain feedbacks from students are parents regularly.

7.3 give two Best Practices of the institution *(Please see the format in the NAAC Self Study Manuals).*

Blood Donation:

Goal: To save precious lives

The context: The Community based learning combines traditional class room instruction with community service. The instruction facts for community improvement and civil participation. This also encourages a linkage between the human resources of the institution and the community development.

The Practice: The NSS Units of the college organized one year 2014-15 in which 87 units of blood was collected. This programme was organized in collaboration with the District Blood Bank, Bhadrak.

Impact:- The practice has made an impact on community, students and teachers. The collected blood is being utilities by the needy patients. The practive also influences the participants of their social and moral responsibilities.

Active Citizenship Awareness Programme:-

Goal: the growth of civil and social responsibilities among youth.

The Context: the youth power is highly essential for a development nation. In this context the youth should be given a right direction through a proper awareness

programme so that an aware youth could take a leading role for development of the society.

The Practice: The NSS unit of the college organized one day awareness programme an active citizenship with financial assistance from the Govt. of Odisha. A large number of student and teachers participated the programme. The resource performs from notable social organization expressed their experiences.

Impact: The Practice has made an impact on the youth mass about their role for socio economic charge in the society. The realize the moral value and civil responsibility.

7.4 Contribution to environmental awareness/protection:-

NSS units of the college only involve themselves for eco-friendly campus but also adopt nearly villages and organize special campus to aware the village about the protection of the environment.

7.5 Whether environmental audit was conducted Yes [ ]   No   [No]

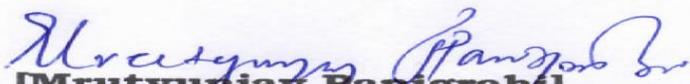7.6 any other relevant information the institution wishes to add

Strength: Dedicated faculty and supported, strong leadership

Weakness-Lack of wi-fi system , smart class rooms.

Opportunity: Plan for opening science and commerce classes

8. Plans of institution for next year

1. ITC related teaching, learning and training.

2. Autonomy

3. Introduction of Self Financing Programme.

4. Publication

5. Promoting educational facilities for the disadvantage of the society.

[Mrutyunjay Panigrahi]   **[Bijay Kumar Das]**

Coordinator, IQAC   Chairperson, IQAC

_____ *** _____